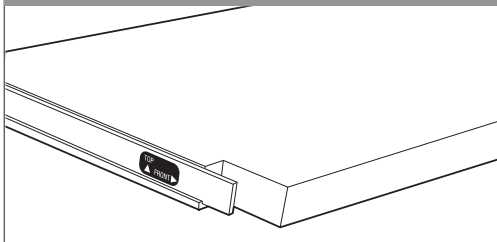
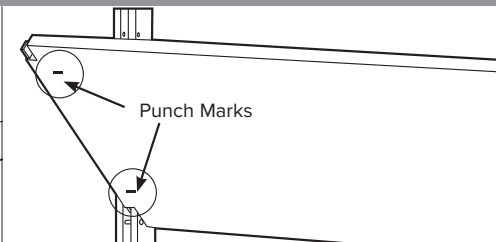
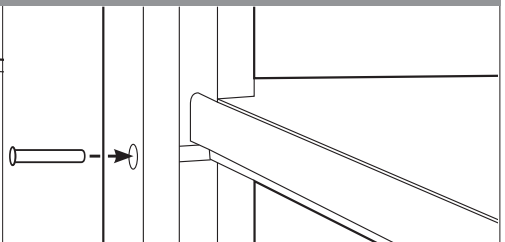


Please read all of the information below before you begin assembly.

To assemble your Skandia Shelving, you will need a tape measure, level, pencil and a #2 Phillips screwdriver.

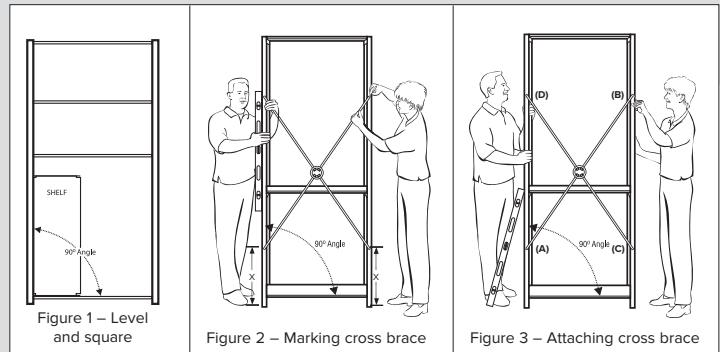
SHELF INFORMATION

 <p>The front and top of the shelf are indicated by arrows on a sticker on the end iron.</p>	 <p>Punch Marks</p> <p>Shelves must always be installed with the PUNCH MARKS FACING DOWNWARD. Otherwise, the shelf will not have proper load capacity.</p>	 <p>The shelf has a steel iron embedded in each end. This end iron rests on steel pins inserted in the upright for solid steel-on-steel support.</p>
--	--	---

1 Attach Cross Brace

- When using the cross brace, simply open it and it is ready to attach.
- Level and square your Skandia (Figure 1). Use a tape measure to ensure the cross brace is at the same height from the bottom on each upright (Figure 2). Use a pencil to mark the spots where the cross brace is to be fastened onto the uprights.
- Attach the cross brace with the screws provided at points A and B using a #2 Phillips screwdriver (Figure 3). Continue to level and square your Skandia.

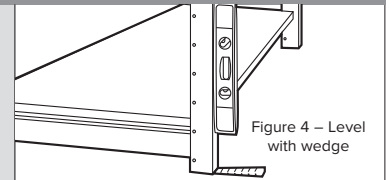
Helpful tip: To make sure your Skandia is square, (the shelf is 90° to the upright) simply stand a shelf vertically on the bottom shelf and position it against the upright to form a 90° angle.



2 Level Your Skandia Unit

Note: Place your Skandia unit where you would like it in your room.

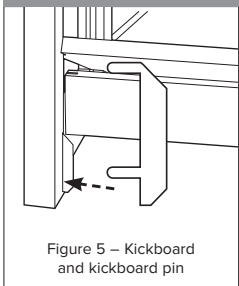
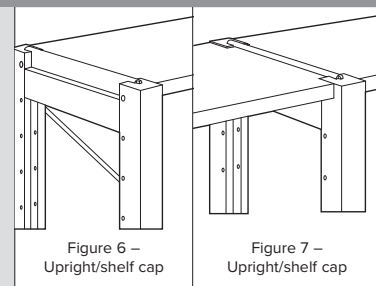
- While holding a level against the upright, both front and side, gently lean the unit back or to the side and slide the wedge underneath the upright until it is level (Figure 4). Repeat for each upright as necessary.
- When your Skandia unit is level, simply snap off the wedge at the closest perforation.



3 Insert Remaining Shelves

- Insert remaining shelves using shelf pins. (Refer to “Shelf Information” above.)
- If you are adding shelves on either side of the unit, insert shelves between one of the existing uprights and an additional upright. Level the additional upright as described in Step 2 above. An additional cross brace is needed on every other Skandia unit.

OTHER COMPONENTS

 <p>Figure 5 – Kickboard and kickboard pin</p>	<p>Kickboard</p> <ol style="list-style-type: none"> Insert kickboard pins into bottom two holes at the front of the upright. The long end should be pointing downward (Figure 5). Slide the kickboard grooves over the kickboard pins with the finished side facing out. <p>Note: When installing a shelf on top of the kickboard, use shelf pins to support the back of the shelf only. The kickboard pins serve as the shelf pins for the front of the shelf.</p>	 <p>Figure 6 – Upright/shelf cap</p> <p>Figure 7 – Upright/shelf cap</p>	<p>Upright/Shelf Cap</p> <p>An upright/shelf cap may be used at the end of a shelf (Figure 6) or between shelves (Figure 7). Simply slide the cap into position over the shelf pins.</p>
--	---	--	---

Care Instructions: To care for your Skandia, we recommend using an ostrich feather duster or a damp cloth to wipe it clean. Since Skandia is lacquered, you do not need to use a spray wax, furniture polish or similar product. **Questions? Call our Customer Solutions Department at 800-733-3532 (Monday through Saturday, 8 am to 8 pm, and Sunday 9 am to 7 pm Central Time).**